

AGENDA

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

4741 Golden Gate Parkway

DATE: February 9, 1993

TIME: 7:30 - 10:00 P.M.  
Recess if not Completed

1. Pledge of Allegiance/Invocation
2. Approval of Agenda
3. Presentation of MDA Award
4. Presentation of 1991/92 Annual Audit
5. Approval of Minutes, Date(s): 1/12/93
  
6. Old Business:
  - A. Approval of Amendment to Interlocal Agreement Between Steering Committee and Fire Districts
  
7. New Business:
  - A. Discussion Regarding a Legal Firm
  
8. Reports:
  - A. Operations
  - B. Expenditures
  - C. Association
  - D. Union
  
9. Adjourn

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

FEBRUARY 9, 1993

THESE MINUTES ARE JUST HIGHLIGHTS OF THE MEETING. REFER TO THE RECORDED TAPE IF MORE INFORMATION IS NEEDED.

The board meeting of the Golden Gate Fire Commissioners opened with the Pledge of Allegiance and Invocation; all board members were in attendance. There were approximately 14 people in the audience.

Approval of Agenda:

- \* A motion was made by Commissioner Budd and seconded by Commissioner Smith to approve the agenda as presented. Motion passed unanimously.

Presentation of MDA Award:

Debbie Rockwell, Program Coordinator for the Southwest Florida Chapter of the Muscular Dystrophy Association, presented the award to the firefighters. Every year in each State, MDA honors the top union firefighter group. This year the Golden Gate Firefighters have taken that honor. They competed against 104 union firefighter groups in Florida and raised \$10,555.00. Golden Gate is the only group in Southwest Florida, in the past eleven years, to win this award. Captain Fischer stated that even though this is a union award, it was a cooperative effort between the union firefighters, the Volunteer Association, and the District.

Chairman Strain stated the department was proud of its employees and thanked everyone. A short recess followed in order to take photos.

Presentation of 1991/92 Annual Audit:

Don Berry and Nathan Phillips represented the accounting firm, "Wentzel, Berry & Alvarez." Chairman Strain opened the meeting to questions from the Commission.

Chairman Strain asked if the accounting software mentioned on page 17 was something the district had not implemented into the new computer system or needed to purchase it. The secretary, Pat Meulenberg, advised the district needs to purchase the software. Chief Peterson advised that it had not been included in this year's budget but would look at including accounting software in next year's budget.

Chairman Strain commented on the funding of vacation/sick leave found on page 19, in order to bring it to the attention of the other commissioners. He stated that this was something the board should look at and try to build up each year.

Nathan Phillips stated that from last year to this year, outside the way the debt proceeds were booked and the land acquisition, the district's financial position has been pretty stable which is commendable considering the millage rate has been constant for the last three years. Mr. Phillips suggested the district look into obtaining a higher yield on its money, especially the impact fee account. Mr. Phillips stated that considerable strides have been made on the inventory of fixed assets in reconciling it with the books. He cautioned that when the final adjustments are made in 1993 to make sure they are explained, don't just write something off that you are not sure about.

Chairman Strain asked if the vacation/sick leave accrual was accounted for anywhere. The auditor advised that it is accounted for on the balance sheet on page 2 under, "General Long-Term Debt."

Nathan Phillips stated that the adjustments made this year were the typical adjustments that always need to be done annually. This means the department has a clean set of books that are easy to audit. The fact that the auditor's suggestions from last year were adopted, shows the district is control conscience.

- \* A motion was made by Commissioner Smith and seconded by Commissioner Budd to accept the audit as presented. Motion passed unanimously.

Approval of Minutes, Date(s): 1/12/93:

- \* A motion was made by Commissioner Smith and seconded by Commissioner Budd to approve the minutes of 1/12/93 as written. Motion passed unanimously.

Approval of Amendment to Interlocal Agreement Between Steering Committee and Fire Districts:

Chief Peterson advised that he had presented the concerns the board wished to have clarified at the January Steering Committee meeting. As of yet, he has not received any clarification back. Chairman Strain asked if the other districts have approved the agreement. Chief Peterson replied that some have, but that it is on hold at this time because of possible word change regarding the outcome of the concerns expressed by Golden Gate.

Discussion Regarding a Legal Firm:

Chairman Strain stated he put this item on the agenda because he wanted to run something by the other two commissioners. There is the possibility of long or pending litigation especially regarding the agreement with the County for this building and felt it would be advisable to make sure the district had the best possible legal firm for the best possible dollar, especially since this has not been looked into for approximately five years.

The consensus of the board was for each to look into this and bring the obtained information to the next board meeting.

Operations Report:

Chief Peterson gave the following oral report:

1. Commissioner Smith and Chief Peterson will meet with the County Manger next Wednesday, regarding the Emergency Complex Agreement.

Chairman Strain advised that the Golden Gate Citizens Advisory Board recommended donating the land in question to the Golden Gate Fire District. He went on to say that he will follow-up on this by contacting Sandy Taylor to see if it has come before the County Commissioners.

2. Engineer Beauvais was injured at his home from a boat fire. He received mostly 2nd degree burns and will be on sick leave for awhile.

3. Received a donation from R.W.C. of a new enclosed 4X8 trailer.

4. The next Steering Committee meeting will be held at Marco Island Fire Department.

5. Reminded the board of the executive session immediately following this meeting.

Expenditures:

Chairman Strain suggested that there was no need to purchase Sunshine Manuals for the commissioners each year. In the future just purchase one annual copy for the district.

**\* A motion was made by Commissioner Budd and seconded by Commissioner Smith to approve the expenditures as presented. Motion passed unanimously.**

Volunteer Association Report:

The President, Lynne Miller, gave the following oral report:

1. Have three volunteers enrolled in the Ft. Myers fire academy.
2. Will be starting the interview process shortly on several volunteer applications.

Union Report:

No report.

Chairman Strain commended the men for their fine work for MDA.

Adjournment:

**\* A motion was made by Commissioner Smith and seconded by Commissioner Budd to adjourn the meeting at 8:10 P.M. Motion passed unanimously.**

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February 9, 1993

Minutes of the 2/9/93 Commission Meeting were approved on  
3/9/93.



Commissioner Mark Strain



Commissioner Gene Smith



Commissioner Russell Budd