

AGENDA

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

Meeting Location: Golden Gate Fire Station  
4741 Golden Gate Parkway

July 11, 1989

7:30 P.M. - 10:30 P.M.

1. Invocation
2. Pledge of Allegiance
3. Opening Comments - Chairman
4. Agenda - Additions/Deletions
5. Approval of 6/13/89 and 6/28/89 Minutes
6. Review of Bills
7. Fire Chief's Report
8. Firefighters' Association Report
9. Consideration to Eliminate Policy on Inadequate Manpower Reports  
(Commissioner Griffith)
10. Consideration to Adopt Donation Policy (Chief Hatcher)
11. Consideration on Providing a Plaque at Station #27 Honoring Land  
Donors (Chief Hatcher)
12. Discussion of Impact Fees (Chairman Steffen)
13. Consideration to Accept Donation from Matulay's (Chief Hatcher)
14. Status of Union Position Regarding Chief Hatcher (David Anderson)
15. Set Budget Hearing Dates
16. Quarterly Financial Statement
17. Emergency Business
18. Comments from Commissioners
19. Comments from Audience
20. Closing Comments - Chairman
21. Agenda Items for Next Meeting
22. Adjournment

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

JULY 11, 1989

The board meeting of the Golden Gate Fire Commissioners opened with Invocation and the Pledge of Allegiance; Commissioner Young was not present.

Opening Comments - Chairman:

Chairman Steffen, in reference to the Naples Daily News article on impact fees, stated that although all statements in the article except for one were accurate, the spirit and intent of the interview was lost, causing what he felt was a very negative article. The Chairman went on to say that he also felt that this fire district has been shown in a negative way for the past several years and has set up a meeting with himself, the Chief, and the newspaper editor, Phil Lewis, for tomorrow morning to see what can be done to correct this.

Agenda - Additions/Deletions:

Chairman Steffen requested the deletion of item #14, "Status of Union Position Regarding Chief Hatcher," since there was no union representative in attendance.

Chairman Steffen requested the addition of two policies that the Chief had written to be discussed under item #14.

Chief Hatcher requested the addition of the "Auditors." Chairman Steffen stated that this could be handled under "Emergency Business."

Approval of 6/13/89 and 6/28/89 Minutes:

Commissioner Griffith stated that in the June 13th minutes under, "Agenda - Additions/Deletions," it says Chairman Steffen requested that items #9, #19, and #21 be deleted from this agenda. Commissioner Griffith went on to say that his distinct impression was the chairman had ruled that those items were to be deleted and asked the Chairman what he had meant. Chairman Steffen agreed with the word choice of requested. Much discussion followed regarding the Chairman having the authority to remove items from the agenda. Commissioner Griffith expressed his understanding of the policy gives the chairman the authority to rearrange the agenda items but not to delete items from the agenda. Chairman Steffen expressed his understanding of the policy gives the chairman the authority to carry-over agenda items

to the next board meeting in order to limit the length of the meeting.

- \* Chairman Steffen stepped down from the chair to make a motion approving the 6/13/89 and 6/28/89 minutes as written. The motion died due to the lack of a second.

Review of Bills:

Commissioner Griffith stated that there were two items that were over \$500.00 and showed Chairman Steffen the backup material on them. There were no objections to the bills as presented.

Fire Chief's Report:

1. Have received a copy of the Peacetime Emergency Plan for Collier County. The district's copy is available for the Commissioners to review.
2. Kevin Bill and Dean Anderson are teaching a Volunteer Engineer Course and there are approximately five volunteers taking it.
3. Eight volunteers successfully completed the First Responders Course.
4. There are copies of an overtime report and volunteer responses included in the agenda packets.
5. There are copies of four letters written to Collier County Planning Services regarding development projects included in the agenda packet.
6. The new ISO rating for this department has been received. The department's new rating is 6/9 as compared to the previous 7/9. The Chief explained that we are only 9/100 percent point away from a 5 in the areas serviced by hydrants. Since we have purchased the new Class A pumper after ISO was here in March, there is a chance that we may be able to lower the hydrant areas down to a 5. It seems that homeowners living in areas rated from 1 to 8 pay basically the same amount of insurance. The rating drop will help the commercial buildings in the hydrant area. The areas not serviced by hydrants are rated at a 9 and there is a possibility that rating might be lowered with the purchase of a tanker.

7. The Fire Consolidation Committee is in their wind down phase right now and should have a report for the County Commissioners within the next month or month and a half. The department has a copy of the document prepared from all of the information obtained from the various fire districts. It is available for the Commissioners' review.

8. One set of specifications for a tanker has been received. The three fire districts are planning on purchasing the three tankers at one time.

Firefighters' Association Report:

No Report.

Chief Hatcher advised the Board that the Association has elected new officers. They are as follows:

Steve Bellman - President  
Mike Wittenberg - Vice President  
Jennifer Bill - Secretary  
Sabrina Farrell - Treasurer  
Dave Miller - Director  
Ward Seeley - Director

Consideration to Eliminate Policy on Inadequate Manpower Reports:

Commissioner Griffith stated that this policy was originally submitted as a tool for everyone, to cause them to be sensitive to the manpower shortages so they could take corrective actions. The way it has worked out the Chief has laughed and ignored the policy. In order for the policy to work as designated, adequate manpower needs to be defined and then if there is a shortage changes need to be made where possible to achieve maximum utilization of available resources to meet adequate manpower. Commissioner Griffith went on to say, "that in view of the Chief's attitude, I don't see any since in having a policy that is ignored and considered to be a laughing stock."

Chief Hatcher replied that he does not consider the fact of inadequate manpower a laughing matter. There has been problems since he arrived at this department regarding a difference of opinion among board members as to what adequate and inadequate manpower are. The Chief went on to say that he does feel the policy has merit and needs to be updated. The Chief stated that he had taken the policy out

of the Administrative S.O.P.s and put it with the Operational S.O.P.s to be utilized as a tool for himself and would like to be able to continue to do so.

Chairman Steffen stated that the Chief is not laughing at this policy and that while Commissioner Griffith feels that the department is adequately manned, the other two board members feel that this department is not adequately manned. This policy does not really address any need here so it should be deleted and the fact that the Chief is addressing this in the new S.O.P.s is a step in the right direction.

- \* A motion was made by Commissioner Griffith and seconded by Chairman Steffen to do away with the present "Reporting Manpower Shortage Policy." Motion carried unanimously by the two Commissioners present at the meeting.

Consideration to Adopt Donation Policy:

After a brief discussion on the policy, copy is included in the agenda packet;

- \* Chairman Steffen stepped down from the chair to make a motion approving of the "Donation Policy" as written. Commissioner Griffith seconded the motion. Motion carried unanimously by the two Commissioners present at the meeting.

Consideration on Providing a Plaque at Station #27 Honoring Land Donors:

Chief Hatcher advised that a Mr. Brooks, now deceased, had donated the piece of property that Station #27 was built on and that a Brook's family member had requested a plaque be provided designating the land donation in Mr. Brooks' memory. Chief Hatcher also advised that the long 75' wide strip of land behind the station was also donated and it might be nice for that donation to be recognized also.

- \* Chairman Steffen stepped down from the chair to make a motion authorizing Chief Hatcher to purchase a plaque for Station #27 honoring the land donor or donors. Commissioner Griffith seconded the motion. Motion carried unanimously by the two Commissions present at the meeting.

Max Hasse, in the audience, suggested that it might be more appropriate if individual plaques were purchased.

- \* Chairman Steffen stepped down from the chair to make a motion deleting the above motion and to make a new motion authorizing Chief Hatcher to purchase two plaques for Station #27 honoring the land donors. Commissioner Griffith seconded the motion. Motion carried unanimously by the two Commissioners present at the meeting.

Discussion of Impact Fees:

Chief Hatcher read outloud from a copy of the letter Collier County's attorney, Ken Cuyler, sent to the State Attorney's Office requesting the State Attorney's opinion on a few points regarding the collection of impact fees. Chief Hatcher stated that he felt the County was really trying to work with the Golden Gate Fire District and the State of Florida to resolve the legal issue regarding the collection of impact fees.

Consideration to Accept Donation from Matulay's:

Chief Hatcher advised the Board that Matulay's had donated 30 traffic cones, approximate value of \$108.00, to the fire district to be used in driver training.

- \* A motion was made by Commissioner Griffith and seconded by Chairman Steffen to accept the 30 traffic cones, approximate dollar value of \$108.00, from Matulay's. Motion carried unanimously by the two Commissioners present at the meeting.

A ten minute break was taken.

Consideration to Adopt Two Policies:

Chief Hatcher stated that the Board had made motions addressing both of these issues and he had drafted the following policies from those motions.

Placing of Material in Fire Commissioners' Boxes

Chief Hatcher read outloud the policy that he had drafted. Since a motion had been passed on this issue at the 6/13/89 meeting there was no need for another motion at this time.

The Board approved of the policy as written as long as the penalty part was removed.

Training Requests

Chief Hatcher read outloud the policy that he had drafted.

\* Chairman Steffen stepped down from the chair to make a motion to approve the administration policy "Training Requests" as written as long as the penalty part is removed. Commissioner Griffith seconded the motion. Motion carried unanimously by the two Commissioners present at the meeting.

Set Budget Hearing Dates:

Chairman Steffen set the following budget hearing dates in order of preference after requesting Commissioner Griffith's input on his availability for budget hearings. Commissioner Griffith replied that he would make himself available for any dates selected. Commissioner Young had previously stated that any Tuesday, Wednesday, or Thursday should work out for him.

1. Tentative Budget Hearing - Sept. 5th  
Final Budget Hearing - Sept. 19th
2. Tentative Budget Hearing - Sept. 14th  
Final Budget Hearing - Sept. 28th
3. Tentative Budget Hearing - Sept. 6th  
Final Budget Hearing - Sept. 20th

Quarterly Financial Statement:

The Board briefly reviewed the financial statement, copy was included in the agenda packet.

Emergency Business:

Chairman Steffen asked Commissioner Griffith if he had any objections to employing the same auditing firm as has been used in the past this year. Commissioner Griffith replied, "no."

- \* Chairman Steffen stepped down from the chair to make a motion approving of accepting the firm of Wentzel, Berry, Bartlett & Swope to perform the 1988/89 annual audit for the fire district. Commissioner Griffith seconded the motion. Motion carried unanimously by the two Commissioners present at the meeting.

Comments from Commissioners:

Chairman Steffen advised everyone that there will be another Fire Services Steering Committee public meeting to be held at this station on July 18th at 7:30 P.M.

Chairman Steffen stated that he had questioned whether these meetings were being advertised correctly so that all of the fire district commissioners could attend without violating the "Sunshine Law." Max Hasse stated that it would need to be a legal ad. It was suggested that maybe the host department could take care of handling the advertising. Chairman Steffen stated that since the cost would be under \$100, the Chief could handle this and that it would be discussed at the next meeting.

Comments from Audience:

Max Hasse asked what establishes the number of commissioners to be three on this fire board. Mr. Hasse went on to say that with three commissioners, if one is absent it could create a problem on an important issue. If there were more members, one member being absent wouldn't be so critical. Mr. Hasse stated that he would look into this.

Chief Hatcher advised the Board that the Union President and himself are planning to meet in order to iron out some of the problems. The Chief also stated that the Board should be thinking about actively starting negotiations on the upcoming union contract.

Agenda Items for Next Meeting:

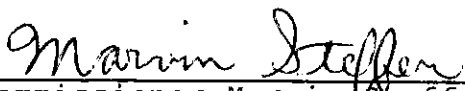
1. Consideration to Put a Cap on Number of Volunteers or to Consider Purchasing More Gear.
2. Status of Impact Fee Issue.

Commission Meeting  
Page 8  
July 11, 1989

Adjournment:

\* Chairman Steffen stepped down from the chair to make a motion to adjourn the meeting at 9:10 P.M. Commissioner Griffith seconded the motion. Motion carried unanimously by the two Commissioners present at the meeting.

Minutes of 7/11/89 Commission Meeting approved on 8/8/89.



Commissioner Marvin Steffen



Commissioner Wayne B. Young

Voted no to the motion

Commissioner Willard P. Griffith