

AGENDA

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

Meeting Location: Golden Gate Fire Station
4741 Golden Gate Parkway

April 11, 1989 7:30 P.M. - 10:00 P.M.

1. Invocation
2. Pledge of Allegiance
3. Opening Comments - Chairman
4. Agenda - Additions/Deletions
5. Approval of 3/14/89 Minutes
6. Review of Bills
7. Lease Agreement with EMS (Chief Hatcher)
8. EMT D Program (Chief Hatcher)
9. Firefighters' Association Report
10. Special Meeting with Volunteer Association (Chairman Steffen)
11. Union Position on Manning Proposal (Chairman Steffen)
12. Status of County Collecting Impact Fees for District (Chief Hatcher)
13. Consideration to Revise Maintenance Program (Chairman Steffen)
14. Specifications for New Tanker/Pumper & New Pumper (Chairman Steffen)
15. Set Meeting Dates for the Board & Administration to Work on Developing A Three Year Plan (Chairman Steffen)
16. Consideration for Board to Adopt Fee Schedule (Chief Hatcher)
17. Discussion of Receiving Material on a Timely Basis for Commission Meetings (Commissioner Griffith)
18. Status of Mass Mailing on Brush Fire Information (Chief Hatcher)
19. Quarterly Financial Statement
20. Emergency Business
21. Fire Chief's Report
22. Comments from Commissioners
23. Comments from Audience
24. Closing Comments - Chairman
25. Agenda Items for Next Meeting
26. Adjournment

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

APRIL 11, 1989

The board meeting of the Golden Gate Fire Commissioners opened with Invocation and the Pledge of Allegiance; all board members were present.

Specifications for New Tanker/Pumper & New Pumper:

Chairman Steffen stated that there was a brand new pumper sitting outside that had been brought down by Don Bouwer of Ten-8 Fire Equipment Co.

Chief Hatcher stated that at the last meeting the Board had requested specifications for a new tanker/pumper and for a new pumper. The Chief advised the Board that Asst. Chief Peterson and Eng. Swab had gone up to Tampa to look at the pumper previous to making arrangements for it to be brought down for the Board to see.

Eng. Swab gave an oral report to the Board regarding the pumper in which he stated that overall he liked the truck.

Asst. Chief Peterson showed a video that he had taped of the pumper and explained the different areas of the truck to the Board.

Chairman Steffen asked the Chief for his recommendation. Chief Hatcher stated that the district must go out for bid on this type of purchase and requested authorization to do so. The Chief suggested that these bids should go out under a tight time schedule such as; bids to be received within two weeks and delivery of truck to be within 30 days. Chief Hatcher went on to state that the district is already approved for lease purchase with Pierce Mfg. and that we are looking towards using impact fee monies for part of the purchase price.

Don Bouwer stated that with no money down, a 7 year purchase/lease agreement for \$169,000 would be at 8.73% with an annual payment of \$33,275.09. A 10 year purchase/lease agreement for \$169,000 would be at 8.98% with an annual payment of \$26,310.41. It should be noted that there would be no penalty for an early payoff.

Chief Hatcher recommended that we go out for bid on the tanker/pumper also. Asst. Chief Peterson showed a video tape of a tanker/pumper used by Dale City.

It was suggested that the district secure two more bids for a comparable pumper by phone and request delivery within 30 days.

- * A motion was made by Commissioner Young and seconded by Chairman Steffen authorizing the Chief and Asst. Chief to contact two companies other than Ten-8 Fire Equipment by phone to solicit bids for a new pumper. Both the Chief and Asst. Chief should be witnesses on the phone and to request a followup letter from the companies. An emergency meeting will be held on Wednesday, April, 12th at 7:00 P.M. in order to make a decision on purchasing a new pumper. The Board authorized the Chief to go out for bid the normal way for a tanker/pumper. Motion carried unanimously.

Approval of 3/14/89 Minutes:

- * A motion was made by Commissioner Young and seconded by Chairman Steffen to approve the 3/14/89 minutes as written. Motion carried unanimously.

Review of Bills:

Commissioner Griffith brought purchases that exceeded \$500 to the Board's attention. There was no problem paying the bills as submitted.

Lease Agreement with EMS:

Chief Hatcher referred to a letter from EMS requesting a month-to-month lease agreement in place of the two year agreement that expires on 6/11/89 due to the impending construction of a joint Emergency Services Complex.

- * A motion was made by Commissioner Young and seconded by Chairman Steffen to amend the current lease agreement with EMS to a month-to-month agreement. Motion carried unanimously.

EMT-D Program:

Chief Hatcher referred to the letter included in the agenda packet from EMS regarding the EMT-D Program.

Mr. Bill Ross, a citizen in the audience, expressed his thanks to the firefighters for having saved his home.

Firefighters' Association Report:

No report.

Special Meeting with Volunteer Association:

The meeting was canceled due to the brush fires. A new meeting has been scheduled for April 17th.

Union Position on Manning Proposal:

Dave Anderson, Union President, read outloud a letter presented to the Board stating the union's position.

Local 2396 propose the following to set the manning at a safe level for your consideration.

1. Place Captain on shift at the current rate of pay as the lieutenants are receiving now.
2. Promote two lieutenants from the current list to provide one at each station.
3. Hire one new man.
4. Fill with overtime to maintain a minimum of three personnel on duty at all times.
5. Captain position remain at forty hour position to be filled at a later date.

After much discussion;

- * Chairman Steffen stepped down to make a motion stating that the department is to continue to staff the shifts as presently being done until next fiscal year with additional duties to be given to the Captain. Commissioner Young seconded the motion. Motion carried with Chairman Steffen and Commissioner Young voting yes. Commissioner Griffith voted no.

Chairman Steffen suggested additional command duties and training responsibilities be given to the Captain.

Status of County Collecting Impact Fees:

Chief Hatcher advised that the district is still waiting for the agreement from the County.

- * A motion was made by Commissioner Young and seconded by Chairman Steffen to recess this meeting until 7:00 P.M. tomorrow when the remainder of the agenda items will be discussed along with consideration to purchase a new pumper to be discussed under "Emergency Business." Motion carried unanimously.

The meeting was recessed at 10:12 P.M.

The April 11, 1989 meeting was reconvened on April 12, 1989 at 7:15 P.M.

Commissioner Griffith requested the Board's review of a bill for two air packs in the amount of \$2,441.08, purchase had previously been approved from the needed capital improvement list. There was no objection for payment of this purchase.

Consideration to Purchase New Pumper:

Chief Hatcher advised the Board that both he and the Asst. Chief talked with E-One and American Eagle. Both companies had vehicles available but they were not comparable to the one from Pierce. If the trucks from E-One and American Eagle were outfitted approximately the same the purchase price would be equal to Pierce or more costly plus delivery could not be made within the 30 day limit. A big plus for the Pierce truck is its being equipped with front draft capabilities.

Chief Hatcher made his recommendation for purchasing the truck from Ten-8 because of the quality of Pierce equipment.

Chairman Steffen stated that both he and the Chief had been working on obtaining information regarding the expenditure of impact fees and recommended that the Board adopt the resolution and purchase the Pierce pumper, copy of resolution is attached.

- * A motion was made by Commissioner Young and seconded by Chairman Steffen to adopt the resolution as written and purchase the Pierce pumper from Ten-8 Fire Equipment with the purchase price not to exceed \$205,000 using impact fees for 75% of the cost and ad valorem taxes for the remaining 25%. Motion carried unanimously.

Chairman Steffen stated that he would like to have the district's attorney do some research regarding the legalities involving the spending of impact fees. The Chairman suggested the Chief collect as much information as possible from other counties in Florida regarding impact fees and to bring this up for discussion again, possibly at next month's meeting.

Consideration to Revise Maintenance Program:

Assistant Chief Peterson showed the Board a video of four of the district's vehicles which not only visually showed the vehicles appearance but also provided the Commissioners with the mechanical status of each vehicle (2745, 2720, 2645, 2620).

The Board was advised that these vehicles need to be equipped with better radios (8 or 16 channels). These vehicles are now equipped with 4 channel radios.

The Assistant Chief showed the Board a copy of the new maintenance sheet that is now being used. The Board seemed to like this new sheet.

Assistant Chief Peterson suggested that we have a refurbish company take a look at 2620 and 2720 to see if it is cost effective to have these vehicles repaired. As far as he knows there is no charge for the companies to look at the vehicles.

Set Meeting Dates for the Board & Administration to Work on Developing a Three Year Plan:

The Board will hold their first special meeting next Tuesday on April 18th at 7:30 P.M.

Consideration of Board to Adopt Fee Schedule:

Chief Hatcher advised the Board that the Fire Chiefs' Association has still not developed a policy to institute the fee schedule. The Chief then showed them an example of an amount charged for a three hour brush fire (\$1,745.65).

Discussion of Receiving Material on a Timely Basis for Commission Meetings:

Commissioner Griffith stated that he had been upset with not having been able to go over the annual audit report previous to the auditors being present at the commission meeting to discuss any questions that the commissioners might have. He would like to see a policy adopted requiring that the commissioners must receive any outside material at least two days before any action is to be taken at a commission meeting.

- * A motion was made by Commissioner Griffith and seconded by Commissioner Young to direct the Chief to draft a policy setting a requirement for a minimum number of days that the commissioners need to receive material from outside sources before any action can be taken on it. Motion carried unanimously.

Status of Mass Mailing on Brush Fire Information:

Chief Hatcher advised the Board that most of the chiefs were not at the last chiefs' meeting due to the brush fires and that it would be on the agenda for the upcoming meeting.

Quarterly Financial Statement:

Minor discussion.

Emergency Business:

There was much discussion on the following items brought forth by Chairman Steffen:

1. There were too many men off on a recent shift day.
2. Vacation policy was questioned.
3. Displeasure of firefighters working 3 consecutive shifts during the brush fires.

Fire Chief's Report:

1. Chief Hatcher read outloud two thank you letters from other departments.
2. Advised the Board that thank you letters and certificates of appreciation would be sent to citizens and businesses that helped with the brush fires.

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3. Chief Hatcher thanked all of the personnel for a job well done at the brush fires.

4. Advised the Board of damaged equipment.

5. Asked for the Board's feelings on the replacement of TV at station #26.

*** A motion was made by Commissioner Young and seconded by Chairman Steffen to authorize the expenditure of one-third of the purchase price, up to \$400, for a new television for station #26. Motion carried unanimously.**

The union and the volunteers will be asked to also contribute one-third each.

6. Advised the Board that a report on inspections had been included in the packet.

7. Advised the Board that Bill Bristow had been hired on April 3rd and would be put on Shift A starting next week.

8. There had been a brainstorm meeting between the chiefs and the county regarding the consolidation issue. Chief Hatcher advised the Board of a meeting to be held on May 2, 1989 at 7:30 P.M. at the East Naples Fire Station on Davis Boulevard. Fire Commissioners have been invited to attend this meeting which is going to deal with departments working together cooperatively.

9. Chief Hatcher advised the Board that the S.O.P's had been written but there has been a problem with freeing the secretary up long enough to complete the typing and requested authorization to go to an outside source to have them typed. Commissioner Young asked the secretary, Pat Meulenberg, to see if her daughter, who is familiar with the equipment, would be willing to type them for us.

10. Chief Hatcher advised the Board that most of the other fire districts have agreed to use the monies for communications mandated by the District 1 agreement to upgrade the county communication system for reaching control. Commissioner Young and Chairman Steffen would rather see the monies used to upgrade this district's communications. Commissioner Griffith felt the matter deserved to be investigated further before rejecting the recommendation of the Chiefs and Jay Reardon.

Comments from Commissioners:

Commissioner Griffith stated that he has always been uncomfortable with this department's tradition of presenting Resolutions of Appreciation from the fire board to past fire commissioners. There was a general feeling that this should come from the community or even the staff, but not the fire board. This Board would like to see, as of this date, the tradition of Resolutions of Appreciation being presented by the fire board to past commissioners ended.

Agenda Items for Next Meeting:

The following items were carried over to the next meeting:

1. Special Meeting with Volunteer Association
2. Status of County Collecting Impact Fees
3. Consideration for Board to Adopt Fee Schedule
4. Status of Mass Mailing on Brush Fire Information

Adjournment:

- * A motion was made by Commissioner Young and seconded by Chairman Steffen to adjourn the meeting at 10:57 P.M. Motion carried unanimously.

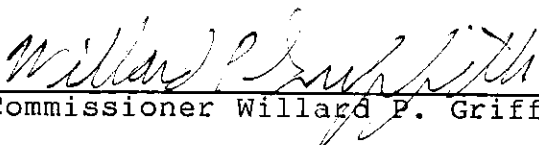
Minutes of 4/11/89 Commission Meeting approved on 5/9/89.



Commissioner Marvin Steffen

Not present at meeting on 5/9/89

Commissioner Wayne B. Young



Commissioner Willard P. Griffith