



GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

MARCH 14, 1989

The board meeting of the Golden Gate Fire commissioners opened with Invocation and the Pledge of Allegiance; all board members were present.

Resolutions of Appreciation:

Chief Hatcher presented the Resolutions of Appreciation to past commissioners, Michael J. Volpe and Henry L. Caballero for their service to the Golden Gate Fire District.

Agenda - Additions/deletions:

Chairman Steffen requested the following additions:

1. Consideration to Publically Support the Acceleration of Street Paving and Bridge Building in the Estates.
2. Consideration for the Board and Administration to Develop a Three Year Plan.
3. Consideration to Request the Chiefs to Develop Specifications For a New Pumper and a Tanker/Pumper.

Chief Hatcher requested the addition of Bulk Mailing on Brush Fire Information.

Auditor's Annual Report:

Mr. John Taylor of the Berthelot, Taylor, & Meacham accounting firm advised the Board that the District's affairs had been run extremely well and answered questions from the Board.

Chief Hatcher read outloud a drafted letter that is required to send to the Auditor General with this report.

- \* A motion was made by Commissioner Young and seconded by Chairman Steffen to send the letter to the Auditor General as written. Motion carried unanimously.

Approval of 2/14/89, 2/21/89, and 3/2/89 Minutes:

- \* A motion was made by Commissioner Young and seconded by Chairman Steffen to approve the 2/14/89, 2/21/89, and 3/2/89 minutes as written. Motion carried unanimously.

Review of Bills:

The Board reviewed the bills. There were no comments forthcoming regarding the bills as presented.  
Commission Meeting

Firefighters' Association Report:

There was no report.

Union Position on Manning Proposal:

Chairman Steffen explained that due to the recent brush fires the Union has not had a chance to hold a meeting and to carry this item over to the next board meeting.

Status of New Hiring List:

Chief Hatcher advised the Board that he had put a hiring list together of seven individuals. The ranking was based on scores from a written exam, an agility test, and an oral interview. The Chief then recommended that the Board hire William Bristow, the number one person on the hiring list.

- \* A motion was made by Commissioner Young and seconded by Chairman Steffen to retain William Bristow as the next Golden Gate firefighter. Motion carried unanimously.
- \* Commissioner Young amended his motion to make the hire date at the earliest pay period following a two week notice to present employer. Motion carried unanimously.

Consideration to Approve Purchase of Capital Improvement Items:

Chief Hatcher requested that the Board approve of purchasing the remaining capital improvement items from the list first presented to them at the 2/14/89 commission meeting and again presented to them at the 2/21/89 special meeting when they authorized purchases, from that list, in the amount of \$1089.75.

- \* A motion was made by Commissioner Young and seconded by Chairman Steffen to authorize the Chief to purchase the remaining items from the Capital Improvement List. Motion carried unanimously.

Status of County Collecting Impact Fees for District:

Chief Hatcher advised the Board that Duane Billington and Chairman Steffen along with himself had met with the County and they had agreed on a \$1.00 charge for each transaction plus the County would be allowed to keep any interest accrued from impact fee monies. The County will turn over the collected impact fee monies to the District on a monthly basis (by the 15th of the month following the month of collection). The County also agreed to collect the fees free of charge until an agreement has been signed. We are waiting for the County Attorney's office to complete writing this agreement. The Chief further explained that \$11,000 had been collected during January and the fees and interest accrued would have been approximately \$100.00 for the month.

Special Meeting With Volunteer Association:

Chairman Steffen stated that he would like to call a special meeting with the Volunteer Association. One of the major things he would like to talk over with the volunteers is to see if there is anyway that they can help more with the manning of station #27, especially on the weekends. The Chairman went on to say that he would also like to discuss the training program with them to see if it can be improved.

After some discussion, the Board decided that Chairman Steffen should meet with the Association and report the outcome back to the Board.

Consideration to Revise Maintenance Program:

Chairman Steffen stated that he wants to see how the Board feels about phasing out the inhouse mechanic position by October 1989. At that time the department would go with an outside shop to do the major mechanical work and the firefighters would do some of the simpler things themselves. The Chairman was also interested in having a certified diesel mechanic work on the department's vehicles.

Much discussion followed. It was pointed out from the audience that the district would probably find that going with an outside shop could become quite costly, especially the certified diesel mechanic's fees. There was also concern with the vehicles having to leave the district to be worked on and the length of time they would be down because of other work that the mechanical shop was obligated for.

Commission Meeting  
Page 4  
March 14, 1989

Chief Hatcher reminded the Board that Bob Peterson always manages to keep our vehicles in service even if he has to make something of his own until the needed part is received. The Chief also added that Bob is always there when needed, whether it is day, night, or the weekend and that there is no additional charge for this.

Commissioner Griffith stated that he felt this was an operational area that the Chief handles and makes recommendations on and feels a little uncomfortable with the Commissioners making decisions in this area without some kind of recommendation from the professionals.

Commissioner Young stated that his main concern with the maintenance program is the lack of paperwork and would like to see this handled more efficiently in the future.

Chairman Steffen stated that he would like to carry this item over to the April meeting when the Assistant Chief will be presenting a report on the mechanical status of the vehicles.

Update on Inspection Program:

Chairman Steffen stated that he would like to see a monthly report on inspections included in the packet. Commissioner Griffith would like the report to include percentages, whether the department is keeping up or falling behind on inspections.

**\* A motion was made by Commissioner Young and seconded by Chairman Young for a monthly report on inspections to be included in the Commissioner's meeting packets. Motion carried unanimously.**

Board Adopting Fee Schedule:

Chief Hatcher advised the Board that a fee schedule for backcharging on a fire or hazmat incident that has been adopted by the Fire Chiefs' Association is included in their packets. The Chief also advised the Board that the Association needs to develop a policy to institute this fee schedule and will bring that policy before the Board when it has been adopted.

Consideration to Publically Support the Acceleration of Street Paving in the Estates and Bridge Building:

Chairman Steffen stated that the different civic groups have shown their support to the County regarding the paving of streets in the Estates area and the building of various bridges and he would like to see this fire district to also show their support. Duane Billington gave a presentation on this.

- \* A motion was made by Commissioner Young and seconded by Chairman Steffen to send a letter to the County Manager and a copy to the Board of County Commissioners giving their support for paving the streets and building bridges. Motion carried unanimously.

Consideration for the Board and Administration to Develop a Three Year Plan:

Chairman Steffen stated that he would like to see either workshops held where all three commissioners can meet publically with the administration or for one commissioner to meet with administration and bring back recommendations for the Board's consideration regarding the development of a three year plan for the fire district.

It was decided to put this item on April's agenda and at that time the Board will select dates to hold these workshops.

Consideration to Request the Chiefs to Develop Pumper and Tanker/Pumper Specifications:

Chairman Steffen stated that he would like to have specifications for a new pumper and a new tanker/pumper put together so that the district could go out for bid for both vehicles at the same time.

- \* Chairman Steffen stepped down to make a motion authorizing the chiefs to put specifications together for a new pumper and a new tanker/pumper and have it ready for the next regular meeting. Commissioner Young seconded the motion. The motion carried unanimously.

Commissioner Young needed to leave the meeting due to a commitment beyond his control.

Emergency Business:

Chief Hatcher advised the Board that he had received a call from Dick Braun of the Taxpayers Association requesting that the following suggestion be brought before the Board. In regards to improving the district's public image, Mr. Braun suggested that a mass mailing be sent to those in the Estates area advising them of the potential brush fire situation and asking them to adhere to some kind of cutbacks along the driveways, basically an outright explanation of some of the dangers associated with brush fires to show them we are concerned with their well being.

Chairman Steffen felt that this could fulfill the requirement of public education for District 1 that we are required to do by contract.

Commissioner Griffith suggested that we get together with the other districts and make this a joint effort to cover all of District 1.

- \* A motion was made by Commissioner Griffith directing Chief Hatcher to contact the other Chiefs involved with covering District 1 regarding a joint effort on sending out a mass mailing to educate the people on dangers associated with brush fires and how they can help. Motion carried unanimously.

Duane Billington suggested that the Board might consider supplying schools with material to be sent home by the children for their parents.

Fire Chief's Report:

1. Chief Hatcher advised the Board the ISO was here last Wednesday. The district has greatly improved over last time in the area of water supply. Results will not be received until July.

Duane Billington suggested that the Board might correspond with South Florida Water Management District conveying their concern regarding low water levels in the canals and the continuance of the County drawing more and more water from wells. In addition, the possibility of a requirement for the installation of hydrants on main water lines.

- \* A motion was made by Commissioner Griffith to direct Duane Billington to have Joe Grimm compose a letter to South Florida Water Management and bring it back to the Chief. If the Chief approves of the letter, to send it to South Florida Water Management District. Motion carried unanimously.
2. Chief Hatcher publically thanked everyone for the help at the recent brush fires in the south block (approx. 7,000 acres have burned).
  3. The fire district consolidation report was delivered to the County by the due date.
  4. Chief Hatcher briefed the Board on the memo from Jay Reardon regarding the Emergency Services Complex, copy is attached.
  5. Chief Hatcher advised the Board that each fire district will be receiving an automatic defibrillator which is being funded by the EMS County Award Fund. This rescue item will dramatically help with the save rate of heart attack victims.
  6. Chief Hatcher read outloud the letters of commendation received by Lt. Dean Anderson and Eng. Kevin Bill. The letters are included in the meeting packet.
  7. Chief Hatcher briefed the Board on the quarterly fire incident report received from the State, a copy is included in the meeting packet.
  8. Chief Hatcher wished everyone a happy Easter holiday.
  9. Chief Hatcher thanked everyone for the outstanding job they did at the triplex structure fire on Santa Barbara Blvd. today.

Agenda Items for Next Meeting:

Chairman Steffen requested the carry-over of items #9, 10, 13, 14, 15, 17, and 27.

Adjournment:

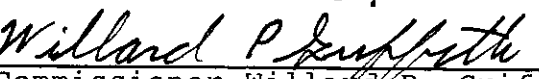
Meeting was adjourned at 10:07 P.M.

Commission Meeting  
Page 8  
March 14, 1989

Minutes of 3/14/89 Commission Meeting approved on 4/11/89.

  
Commissioner Marvin Steffen

  
Commissioner Wayne B. Young

  
Commissioner Willard P. Griffith