

AGENDA

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

Meeting Location: Golden Gate Fire Station
 4741 Golden Gate Parkway

February 14, 1989

7:30 P.M. - 10:00 P.M.

1. Invocation
2. Pledge of Allegiance
3. Opening Comments - Chairman
4. Agenda - Additions/Deletions
5. Status of Emergency Complex Center (Chief Hatcher)
6. Consideration to Approve District 1 Agreement
7. Approval of 1/10/89 Minutes
8. Review of Bills
9. Firefighters' Association Report
10. Consideration to Change Policy for Press Releases (Chairman Steffen)
11. Consideration to Approve Preliminary Draft Wording on Enabling Act Changes (Chief Hatcher)
12. Consideration for Personnel Changes (Commissioner Young)
13. Consideration to Purchase P.A. System (Chairman Steffen)
14. Report On Computer System (Commissioner Young)
15. Interdepartmental Committee's Report (Commissioner Young)
16. Consideration to Return Unusable Brush Truck Back to D.O.F. (Chief Hatcher)
17. Consideration to Approve Purchase of Capital Improvement Items (Chief Hatcher)
18. Status of County Collecting Impact Fees for District (Chief Hatcher)
19. Policy Regarding Payment of Funeral Flowers (Chief Hatcher)
20. Consideration to Purchase a Second "Jaws of Life" (Chief Hatcher)
21. Consideration of District Selling Key Boxes to Commercial Buildings (Chairman Steffen)
22. Non-Certified Personnel Responding Emergency Apparatus & Operating at Scene (Chairman Steffen)
23. Consideration of an Extrication Class or Seminar for G.G. Personnel Sponsored by North Naples Fire Dept. (Chairman Steffen)
24. Emergency Business
25. Quarterly Financial Statement
26. Fire Chief's Report
27. Comments from Commissioners
28. Comments from Audience
29. Closing Comments - Chairman
30. Agenda Items for Next Meeting
31. Adjournment

GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT

COMMISSION MEETING

FEBRUARY 14, 1989

The board meeting of the Golden Gate Fire Commissioners opened with Invocation and the Pledge of Allegiance; all board members were present.

Opening Comments - Chairman:

Chairman Steffen took this opportunity to apologize to everyone for the incident that had appeared in the paper and to assure everyone that nothing like this would ever happen again.

Agenda - Additions/Deletions:

Chairman Steffen requested the deletion of item #23 and the addition of "Special Meeting to Discuss Volunteer Related Problems."

Status of Emergency Complex Center:

Chief Hatcher had advised that he, Duane Billington, and Commissioner Griffith had met with the County on 1/30/89. Conceptual drawings of the proposed building and layout was provided and the District was asked to provide their input back to the County by 2/15/89, the District has already done so. Mr. Reardon then showed everyone drawings of the exterior of the building and the proposed floor plan. Discussion followed.

Consideration to Approve District 1 Agreement:

Chief Hatcher stated that the Board had held off from signing the agreement at last month's meeting to give Mr. Reina, the district's new attorney, a chance to review it. The Chief went on to say that Mr. Reina had verbally advised him that he would not recommend that the district not sign the contract. Mr. Reardon assured the Board that if this district does have a unanticipated emergency he would work with the district to develop a proposal to go before the County Commissioners in order to help the Golden Gate Fire District over the crises.

- * A motion was made by Commissioner Young and seconded by Commissioner Griffith to approve signing the District 1 Agreement as written. Motion carried unanimously.

Approval of 1/10/89 Minutes:

Commissioner Griffith suggested that, in the future, instructions to the staff should be in the form of a motion so that it could be discussed and voted on. The other two commissioners were in agreement on this.

- * A motion was made by Commissioner Griffith and seconded by Chairman Steffen to approve the 1/10/89 minutes as written. Motion carried unanimously.

Review of Bills:

Commissioner Griffith stated that he had previously reviewed all of the bills on pages 1 - 5 (page 6 was not available until the meeting tonight) and brought three bills (one for T-shirts, one for boots, and one to Pierce Mfg. Co.) that were over the \$500 limit to the Board's attention. Chief Hatcher reminded the Board that they had previously been advised that the department would be ordering new uniforms for the men. The Board did not have any problems with the bills submitted for their review.

Firefighters' Association Report:

Chief Hatcher read outloud the report from the Association that was included in the agenda packet.

Consideration to Change Policy for Press Releases:

Chairman Steffen stated that he had discovered that some of the problems he had with the press releases was not the fault of administration but with how the press printed it and gave a couple of examples. Chairman Steffen withdrew the freeze on press releases. Since the motion to freeze news releases was a temporary 30 day freeze made at the 1/10/89 commission meeting, there was no need for a motion to revoke it. Chief Hatcher assured the Board that he would advise the Commissioners first on any controversial items before releasing information to the press. Duane Billington, in the audience, suggested that in the future, any misquotes should be corrected or retracted.

Consideration to Approve Preliminary Draft Wording on Enabling Act Changes:

Chief Hatcher advised the Board that the Legislative Delegation had approved these changes (commissioner attendance requirements) at the hearing but that they wished it to be placed on referendum in the 1990 general election. Also, that in order to place it on ballot this Board needs to pass a resolution requesting the Collier County Board of Commissioners to do so and this is not to be done until 1990. The Chief read outloud the preliminary draft for the benefit of the audience.

- * A motion was made by Commissioner Young and seconded by Chairman Steffen to approve of the wording in the preliminary draft. The motion passed with Commissioner Young and Chairman Steffen voting yes. Commissioner Griffith voted no.
- * A motion was made by Commissioner Young and seconded by Chairman Steffen to authorize Chief Hatcher to sign the release form for the proposed Enabling Act changes. Motion passed with Commissioner Young and Chairman Steffen voting yes. Commissioner Griffith voted no.

Consideraton for Personnel Changes:

Commissioner Young stated that he was concerned that we still had one (1) man shifts at the estates station. He went on to say that he had thought about putting the captain and asst. chief on shift and of hiring a new man and would like to open this item up for discussion. Because of the time involved to look into this issue, the Board decided to discuss this at a special meeting to be held next Tuesday, 2/21/89 at 7:30 P.M.

Consideration to Purchase P.A. System:

Chief Hatcher stated that, as you can see, we were able to piecemeal the old system back together at least as a temporary measure.

Report On Computer System:

Assistant Chief Peterson stated that he had talked with North Naples Fire Department and their recommendation was to attend the computer seminar in April before we made a decision. Brett Ortengren, the computer person at North Naples, felt it would be more economical for us to purchase our own system and they could help cost wise by sharing their soft ware with us. A final decision will be made at a later date.

Interdepartmental Committee's Report:

Duane Billington gave an oral report to the Board, a copy is attached. Much discussion followed. Chairman Steffen and Commissioner Young would like to see more complete maintenance records kept on the apparatus.

- * A motion was made by Commissioner Young and seconded by Chairman Steffen that the Board is to receive a full status report at the April meeting on each piece of rolling apparatus (pumpers and brush trucks); its operational status (evaluation), and any recommendations for replacement. Motion carried unanimously.

Consideration to Return Unusable Brush Truck Back to D.O.F.:

Chief Hatcher advised the Board that Division of Forestry had contacted him regarding the status of the green brush truck. The Chief recommended returning the truck back to D.O.F. because of the cost for repairs required to enable this truck to be put back into service. After some discussion;

- * A motion was made by Commissioner Griffith and seconded by Commissioner Young to return the green brush truck to Division of Forestry. Motion failed with Chairman Steffen and Commissioner Young voted no. Commissioner Griffith voted yes.

- * Chairman Steffen stepped down from the chair to make a motion to hold on to the green brush truck until a full status report (evaluation) is made, without driving. The motion was amended to request a recommendation from the Chief, including approximate costs to repair, to be given at the special meeting next week before a letter is written to Division of Forestry. Motion carried unanimously.

Consideration to Approve Purchase of Capital Improvement Items:

Chief Hatcher presented the Board with a list of equipment that is needed for engine 2610 and 2620. Medical equipment had been taken off of 2620 in order to equip 2610 and needs to be replaced. In addition there are some adapters that are needed.

- * A motion was made by Commissioner Young and seconded by Commissioner Griffith to hold off on making a decision on this agenda item until after the special meeting to be held on 2/21/89. Motion carried unanimously.

Status of County Collecting Impact Fees for District:

Chief Hatcher advised the Board that he did not receive the draft copy of the impact fee agreement until 5:45 P.M. today and pointed out the blank area on page 4 regarding the percentage the district would have to pay the County for collecting the impact fees.

- * A motion was made by Commissioner Young and seconded by Chairman Steffen to direct Chief Hatcher to set up a meeting with Tom Olliff, Chief Hatcher, Duane Billington, and Chairman Steffen to negotiate the fee for impact fee collections. Motion carried unanimously.

Policy Regarding Payment of Funeral Flowers:

Chief Hatcher stated that this was a carryover item that had been requested by past Commissioner Caballero to be discussed by the current Board. There is a need for the Board to set guidelines regarding the sending of funeral and other types of flowers to department members and to those who work closely with the department. Some felt that flowers should be paid with district funds, while others felt flowers should be sent from the district but should not

be funded with taxpayers money. Commissioner Young suggested setting up a special fund for this. Chairman Steffen will discuss this matter with the Firefighters' Association and report back to the other Board members.

Consideration to Purchase a Second "Jaws of Life":

Bud Anderson reported (Board had requested that he contact the Business Assoc.) that the Frontier Days monies from the Business Association had already been allocated. As stated in the Firefighters' Association report, they will be seeking donations at the upcoming Swamp Buggy Races. This item will be back on the agenda at a later date.

Consideration of District Selling Key Boxes to Commercial Buildings:

Chairman Steffen being concerned about the number of keys the men are required to carry in the trucks to enable them to enter commercial buildings in case of a fire, suggested that the department require all commercial buildings to purchase key boxes. Outcome of the discussion that followed was; the key boxes were a good idea but an individual fire district could not require a commercial building owner to purchase them. It was suggested that this item be brought up before the Fire Chiefs' Association.

Non-Certified Personnel Responding Emergency Apparatus & Operating at Scene:

Chairman Steffen stated that he was only bringing this up so the other Commissioners would be aware of the situation. There had been a fire call where he had learned upon listening to radio communications that a mechanic had driven a fire truck to a fire scene and had set up drafting operations.

Asst. Chief Peterson explained the situation. Our men along with other area fire departments were at a brush fire on 2nd Street off of Golden Gate Boulevard. There was a structure in danger and the real possibility of the fire jumping the boulevard. All manpower was needed and it was at the discretion of the fire chiefs at the command post that a truck was needed to draft the water supply. Repair work had just been completed on 2720 and it had not been refitted for fire fighting so the mechanic was asked to bring the truck to the fire scene to draft the water supply. He was not used for fire fighting.

Special Meeting to Discuss Volunteer Related Problems:

Chairman Steffen stated that he wished to carry this over to the next meeting's agenda since a special meeting to handle other subjects had already been scheduled.

Emergency Business:

None

Quarterly Financial Report:

Chief Hatcher briefly went over the financial statement.

Fire Chief's Report:

1. The first Safety Committee meeting is scheduled for 3/13/89 at 7:30 P.M. Chief Hatcher, Asst. Chief Peterson, and Commissioner Griffith will sit on the committee.
2. Chief Hatcher advised the Board that he had recently ordered a video tape that outlines the NFPA 1500 standards that will eventually be mandated by the State of Florida. The Chief would like to loan this tape to the Commissioners for their viewing.
3. Chief Hatcher read outloud a letter of commendation to Eng. Beauvais from Lt. Fischer, copy is enclosed in the agenda packet.
4. Chief Hatcher stated that the Commissioners had been given copies of a letter from Avatar which stated their agreement to expand this property's reverter clause to include EMS and the Sheriff's Dept. which was needed to proceed with the building of the Emergency Complex Center.
5. This department is in the process of making the adapters which will enable us to fill the trucks from the water wells on Wilson Boulevard.
6. Chief Hatcher brought the two P.U.D.s included in the agenda packet to the attention of the Board.

Adjournment:

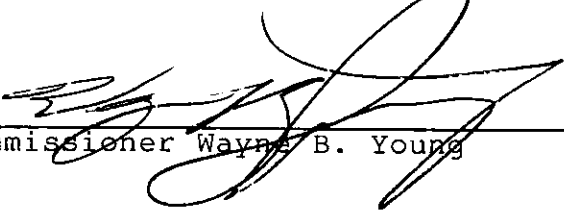
The meeting was adjourned at 11:20 P.M.

Commission Meeting
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Minutes of 2/14/89 Commission Meeting approved on 3/14/89.



Commissioner Marvin Steffen



Commissioner Wayne B. Young



Commissioner Willard P. Griffith